## PUBLICATIONS ORDER FORM

Printed Card Holder's Name



SHIPPING INFORMATION					
First Name	Last Name				
Member ID# (if applicable)	Institution's Name (if applicable)				
Shipping Address	City/ State		Zip		
Email (required)	Phone (required)				
PUBLICATIONS (For every 10 of the same title purcha member pricing, a valid non-expired					
		QUANTITY	PRICE MEMBER/NON-MEMBER	TOTAL	
Sterile Processing Technical Manual, 9th Edition			\$80/90		
PROCESSING Sterile Processing Technical Workbook, 9th Edition			\$55/60		
Sterile Processing Book Set, 9th Edition (1 Manual & 1 Workbook)			\$120/135		
Endoscope Reprocessing Manual, 2nd Edition			\$90/100		
ENDOSCOPE REPROCESSING Endoscope Reprocessing Workbook, 2nd Edition			\$67/75		
Endoscope Reprocessing Book Set, 2nd Edition (1 Manual & 1 Workbook)			\$144/160		
Instrument Resource Manual, 1st Edition			\$120/135		
World of Surgical Instruments-The Definitive Inspection Textbook, 2nd Edition			\$135/150		
Sterile Processing Healthcare Leadership Manual, 4th Edition  Sterile Processing Healthcare Leadership Workbook, 4th Edition  SP Healthcare Leadership Book Set, 4th Edition (1 Manual & 1 Workbook)			\$126/140		
			\$72/80		
			\$184/205		
SHIPPING & HANDLING FEES           Merchandise Total         USA Ground         Canada Ground         Overseas Standard           \$0-\$15         -         \$5         \$25			SUBTOTAL Enter your order price total from the above list	\$	
\$16-\$60 \$7 \$20 \$60 \$61-\$100 \$15 \$30 \$70 \$101-\$160 \$20 \$40 \$90			ILLINOIS TAX If your order is shipping to an Illinois address, add 10.25% tax	\$	
\$161-\$180 \$25 \$50 \$110 \$181-\$215 \$30 \$60 \$130 \$216-\$500 \$35 \$70 \$150 \$501-\$999 \$60 \$100 \$300		SHIPPING Use the shipping table on the left to enter your fees	\$		
\$1,000 Please Call For Quote			GRAND TOTAL	\$	
TERMS & CONDITIONS  All orders are processed within 2-3 business days. You will receive a shipment confirmation with tracking information once your order has been shipped.  HSPA does not offer expedited shipping and cannot ship to P.O. Boxes.  HSPA is not liable for products damaged or lost during shipping. All inquiries for damaged or lost products will be referred to the carrier to file claim. HSPA does not honor 3rd party shipping requests.  Requests for refunds/returns must be received within 7 days of delivery date. Items must be returned in the original packaging, new/undamaged. All returned items will have a \$20 restocking fee deducted from the refund. Shipping costs will not be refunded.  All customs or duty fees for Canada and overseas orders are the responsibility of the purchaser and are not included with merchandise charges.  HSPA does not accept Purchase Orders. Prepayment is required.					
HSPA does not accept credit card orders via fax. Acceptable payments are: Check, Money Order or Credit Cards (Visa, MasterCard, Discover, or American Express					
My check, money order, or bank draft is enclosed, made payable to HSPA My credit card is to be charged, and I have supplied ALL requested information below:			Customer PO	Customer PO Number	
Credit Card Number Expiration Date	CVV N	umber			

Date

Email (for receipt)

Card Holder's Signature