

To receive member pricing, a valid non-expired membership ID number must be provided

CUSTOMER SHIPPING INFORMATION

First Name	Last Name	Institution's Name (if applicable)	Member ID # (if applicable)
Shipping Address (Note: we cannot ship to P.O. boxes)		City/State	Zip Code
Phone (required)		Email (required)	

For every 10 of the same title purchased, you will receive 1 additional complimentary

		Quantity	Item Price per item line Member/Non-Member	Total Item Charge
CENTRAL SERVICE COURSE	Central Service Technical Manual, 8th Edition		\$80/90	
	Central Service Workbook, 8th Edition		\$55/60	
	Central Service Boxed Course		\$120/135	
ENDOSCOPE REPROCESSING COURSE	Endoscope Reprocessing Manual, 2nd Edition		\$90/100	
	Endoscope Reprocessing Workbook, 2nd Edition		\$67/75	
	Endoscope Reprocessing Boxed Course		\$144/160	
INSTRUMENT SPECIALIST	Instrument Resource Manual, 1st Edition		\$120/135	
	World of Surgical Instruments - The Definitive Inspection Textbook		\$135/150	
HEALTHCARE LEADERSHIP COURSE	CS Healthcare Leadership Manual, 3rd Edition		\$126/140	
	CS Healthcare Leadership Workbook, 3rd Edition		\$72/80	
	CS Healthcare Leadership Boxed Course, 3rd Edition		\$184/205	
AAMI	ANSI/AAMI ST79		\$375/425	

SHIPPING & HANDLING FEES

Merchandise Total	USA Ground	Canada Ground	Overseas Standard
\$0-\$15	-	\$5	\$25
\$16-\$60	\$7	\$20	\$60
\$61-\$100	\$15	\$30	\$70
\$101-\$160	\$20	\$40	\$90
\$161-\$180	\$25	\$50	\$110
\$181-\$215	\$30	\$60	\$130
\$216-\$500	\$35	\$70	\$150
\$501-\$1,000	\$60	\$100	\$300
\$1,001 - \$2,500	\$110	\$200	\$550
\$2501+	\$310	\$500	\$800

Enter your order Sub-Total from above to the box to the right	➤	Sub-Total
If your order is shipping to an Illinois address , add 10.25% tax to your Sub-Total	➤	Tax (if applicable)
Use the shipping table on the left to enter your Shipping Charges	➤	Shipping
Add the Sub-Total , any applicable Tax and your Shipping amounts to enter your Total Due	➤	Grand Total Due

TERMS AND CONDITIONS –

- All orders are processed within 2-3 business days. You will receive a shipment confirmation with tracking information once your order has been shipped.
- HSPA does not offer expedited shipping and cannot ship to P.O. Boxes.
- HSPA is not liable for products damaged or lost during shipping, and all inquiries for damaged or lost products will be referred to the shipment carrier to file a claim. HSPA does not honor 3rd party shipping requests.
- Requests for refunds/returns must be received within 7 days of delivery date. Items must be returned in the original packaging, new/undamaged. All returned items will have a \$20 restocking fee deducted from the refund. Shipping costs will not be refunded.
- All customs or duty fees for Canada and overseas orders are the responsibility of the purchaser and are not included with merchandise charges.
- HSPA does not accept Purchase Orders. Prepayment is required.

SHIPPING NOTES

CUSTOMER BILLING INFORMATION - Please return to: HSPA, 55 West Wacker Drive, Suite 501, Chicago, IL 60601

HSPA does not accept credit card orders via fax. Acceptable payments are: Check, Money Order or Credit Cards (Visa, MasterCard, Discover, or American Express).

- My check, money order, or bank draft is enclosed, made payable to HSPA My credit card is to be charged, and I have supplied ALL requested information below:

Credit Card Number	Expiration Date	CVV Number
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Printed Card Holder's Name	Card Holder's Signature	Date
Email for receipt		